

COVID-19 Risk Assessment

COVID-19 is a new illness that can affect your lungs and airways. It is caused by a virus called Coronavirus. Symptoms can be mild, moderate, severe, or fatal.

This risk assessment and controls/measures below have been put in place to evaluate the risk to staff / clients and visitors in respect of the Coronavirus and to reduce the potential for infected persons entering the premises, contamination of surfaces, and to maintain social distancing practices according to both the premises and tasks undertaken by staff, clients and visitors.

Training may be required, before the Centre opens, to make sure the recommendations in the risk assessment are met.

Type of Treatment - Practitioner Responsibility – Close Contact Services

Is it important to consider how the treatment you are carrying out impacts on the potential risk. For example, treatments on or close to the mouth, nose or eyes are likely to have considerably greater risk. If you choose to carry out these treatments / services, then it is imperative you detail these individually on your own risk assessment and consider in detail how you intend controlling the risk.

Follow this link for government advice on close contact Services and COVID-19: <https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/close-contact-services>

Name of Centre	Woolpit Complementary	Name of Assessor	Emma Harvey Lawrence
Date of Assessment	24.06.20	Position of Assessor	General Manager and Partner

Reception / Common Areas / Treatments Rooms / Workstations

What is the Risk	Who is at Risk	How great is the Risk (1 low, 5 high)	Action Practitioners need to take.	Action Staff need to take.	How great is the Risk with actions in place? (1 low, 5 high)
Staff / Practitioners contracting COVID-19 from a client / visitor	All staff / practitioners	3	<ul style="list-style-type: none"> • Government guidance followed to restrict infection e.g. hand washing for 20 seconds, 1m+ and 2m social distancing. • Face masks to be worn in common area: corridors, reception. • PPE to be worn where mandatory to do so, as per individual practitioner association guidelines. • A minimum gap of 15-mins between clients for practitioners to sanitise, air and clean room. • Online consultations to be prioritised for those that can work this way. • COVID-19 symptoms questions asked as initial part of consultation • Clients informed in advance of their appointment the changes that have been put in place (e.g. no waiting longer than 5 minutes in reception with a maximum capacity of 3 people, no cash payments to reception) 	<ul style="list-style-type: none"> • Government guidance followed to restrict infection e.g. hand washing for 20 seconds, 1m+ and 2m social distancing. • Face masks to be worn in common area: corridors, reception. • Furniture moved to maintain social distancing as required by Government. • Clients informed in advance of their appointment the changes that have been put in place (e.g. no waiting longer than 5 minutes in reception with a maximum capacity of 3 people, no cash payments to reception) • Clients must declare that they are fit to visit Woolpit Complementary by completing an online COVID-19 screening form. • Installation of sanitiser dispensers • Signs displayed with relevant instructions • There will be a temperature 	2



			<ul style="list-style-type: none"> • Clients must declare that they are fit to visit Woolpit Complementary by completing an online COVID-19 screening form. • Client required to wear specified PPE where appropriate • Toilets cleaned after every use 	<p>reader operated by reception staff for clients and delivery drivers.</p> <ul style="list-style-type: none"> • Client asked to wear specified PPE where appropriate • Enhanced cleaning of all areas at end of day • Toilets cleaned after every use • Signage on toilets to ensure no waiting in corridors / no meeting in corridors 	
Client / visitor contacting COVID-19 from a member of staff	All clients / visitors	3	<ul style="list-style-type: none"> • Government guidance followed to restrict infection e.g. hand washing for 20 seconds, 1m+ and 2m social distancing. • Enhanced cleaning between clients and end of day. • Follow strict PPE guidance during treatment / therapy. • Sanitiser dispensers. 	<ul style="list-style-type: none"> • Government guidance followed to restrict infection e.g. hand washing for 20 seconds, 1m+ and 2m social distancing. • Enhanced cleaning between clients and end of day. • Follow strict PPE guidance during treatment / therapy. • Sanitiser dispensers. 	2
Staff pass COVID-19 to each other	All staff	3	<ul style="list-style-type: none"> • Social distancing is enforced • Government guidance followed to restrict infection e.g. hand washing for 20 seconds • Staff checked for Covid 19 symptoms at the start of every day • To wear specified PPE according to governing body guide. E.g. minimum being a face mask. • Waste that could be contaminated e.g. PPE disposed of in a bin bag which is 	<ul style="list-style-type: none"> • Social distancing is enforced • Government guidance followed to restrict infection e.g. hand washing for 20 seconds • Staff checked for Covid 19 symptoms at the start of every day • Staff required to wear specified PPE where appropriate: namely face masks. • Waste that could be contaminated e.g. PPE disposed of in a bin bag which is securely tied. 	1

			securely tied.		
Clients pass COVID-19 to each other	All clients	3	<ul style="list-style-type: none"> • Social distancing is enforced • Government guidance followed to restrict infection e.g. hand washing for 20 seconds • Follow the measures to manage client 'traffic', so clients do not meet • Clients required to wear specified PPE where appropriate (masks on arrival) • No refreshments to be provided other than water in a disposable cup. • Toilets cleaned after every use. 	<ul style="list-style-type: none"> • Social distancing is enforced • Government guidance followed to restrict infection e.g. hand washing for 20 seconds • Staff trained to manage client 'traffic', so clients do not meet • Clients required to wear specified PPE where appropriate (masks on arrival) • No refreshments to be provided other than water in a disposable cup. • Toilets cleaned after every use. • Signage on toilets to ensure no waiting in corridors / no meeting in corridors 	1

Policy Outline

Responsible person appointed for overall practice management:

Emma Harvey Lawrence

Responsible person appointed for clinical considerations:

Michaela Harvey Lawrence

Intentions: To prevent infection and reduce risk by operating at a reduced capacity with cleaning protocols, a restricted access to common areas and PPE provisions enforced.

Application: All practitioners, clients and staff must read and confirm that they have read title documents and comply with measures in place to safely mitigate risk.

Title Documents: Practitioner COVID-19 26.06.20.pdf and Clients COVID-19 26.06.20.pdf

Supporting Documents: Practitioner Return to Work Screening (online form), Client Screening (online form), Posters: COVID-19 Cleaning Protocol Treatment Rooms.pdf, COVID-19 Prevention of Infection Poster.pdf, Prevent the Risk of COVID-19.pdf.